

**GOVERNMENT OF TAMIL NADU
DEPARTMENT OF TECHNICAL EDUCATION, CHENNAI 600 025
GOVERNMENT TECHNICAL EXAMINATIONS IN COMMERCE SUBJECTS**

TIME TABLE – FEBRUARY- 2013

- NOTE: 1. This Time-Table will be strictly followed even though, a holiday is declared on any day of the Examination that Examination under any circumstances will not be stopped without written orders from this office.
2. All High Speed Examination in Shorthand English and Tamil will be conducted only at **State Institute of Commerce Education, Tharamani, Chennai - 600 113.**
3. Please note that Examination in Junior grade Typewriting subjects (Tamil & English) will be conducted in Five Batches and Senior grade Typewriting in three batches. The Candidate has to appear for the Batch allotted to him/her only.

SHORTHAND -HIGH SPEED TESTS

CENTRE: STATE INSTITUTE OF COMMERCE EDUCATION, THARAMANI, CHENNAI 600 113

Day and Date (1)	Hours of Examinations (2)	Subject of Examinations (3)	Grade (4)	Sub-division of Paper (5)
Saturday 09.02.2013	10.00 a.m. to 10.05 a.m.	Shorthand Tamil High Speed	120 words Test	Part II – Dictation
	10.10 a.m. to 11.25 a.m.	Do.	Do.	Part II-Condensation
	11.35 a.m. to 11.40 a.m.	Do.	Do.	Part I - Dictation
	11.45 a.m. to 1.15 p.m.	Do.	Do.	Part I - Transcription
	10.40 a.m. to 10.45 a.m.	Do.	150 words Test	Dictation
	10.50 a.m. to 12.50 p.m.	Do.	Do.	Transcription
	11.00 a.m. to 11.05 a.m.	Do.	180 words Test	Dictation
	11.15 a.m. to 1.30 p.m.	Do.	Do.	Transcription
Sunday 10.02.2013	10.00 a.m. to 10.05 a.m.	Shorthand English High Speed	150 words Test	Part II – Dictation
	10.10 a.m. to 11.25 a.m.	Do.	Do.	Part II-Condensation
	11.35 a.m. to 11.40 a.m.	Do.	Do.	Part I - Dictation
	11.45 a.m. to 1.00 p.m.	Do.	Do.	Part I - Transcription
	10.40 a.m. to 10.45 a.m.	Do.	180 words Test	Dictation
	10.50 a.m. to 12.20 p.m.	Do.	Do.	Transcription
	11.00 a.m. to 11.05 a.m.	Do.	200 words Test	Dictation
	11.15 a.m. to 1.00 p.m.	Do.	Do.	Transcription

LIMITED CENTRE: SHORTHAND EXAMINATIONS

Day and Date (1)	Hours of Examinations (2)	Subject of Examinations (3)	Grade (4)	Sub-division of Paper (5)
Saturday 16.02.2013	10.00 a.m. to 10.07 a.m.	Shorthand Tamil	Junior	Dictation
	10.15 a.m. to 11.30 a.m.	Do.	Do.	Transcription
Saturday 16.02.2013	10.30 a.m. to 10.35 a.m.	Shorthand Tamil	Senior	Second Paper - Dictation for Condensation
	10.37 a.m. to 10.41 a.m.	Do.	Do.	Second Paper - Dictation for Elaboration.
	11.00 a.m. to 1.15 p.m.	Do.	Do.	Second Paper - Condensation and Elaboration Notes
	2.30 p.m. to 2.37 p.m.	Do.	Do.	First Paper - Dictation
	2.45 p.m. to 4.15 p.m.	Do.	Do.	First Paper Transcription

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LIMITED CENTRE: SHORTHAND EXAMINATIONS

Day and Date (1)	Hours of Examinations (2)	Subject of Examinations (3)	Grade (4)	Sub-division of Paper (5)
Sunday 17.02.2013	10.00 a.m. to 10.07 a.m. 10.15 a.m. to 11.15 a.m.	Shorthand English Do.	Junior Do.	Dictation Transcription
Sunday 17.02.2013	10.00 a.m. to 10.04 a.m. 10.15 a.m. to 12.00 noon 2.00 p.m. to 2.07 p.m. 2.15 p.m. to 3.30 p.m.	Shorthand English Do. Do. Do.	Intermediate Do. Do. Do.	Second Paper - Dictation Second Paper - Elaboration Notes. First Paper - Dictation First Paper - Transcription.
Sunday 17.02.2013	10.30 a.m. to 10.35 a.m. 10.37 a.m. to 10.41 a.m. 11.00 a.m. to 1.15 p.m. 2.30 p.m. to 2.37 p.m. 2.45 p.m. to 4.15 p.m.	Shorthand English Do. Do. Do. Do.	Senior Do. Do. Do. Do.	Second Paper - Dictation for Condensation Second Paper - Dictation for Elaboration. Second Paper - Condensation and Elaboration Notes First Paper - Dictation First Paper - Transcription

ACCOUNTANCY EXAMINATIONS

Monday 18.02.2013	10.00 a.m. to 1.00 p.m. 2.00 p.m. to 5.00 p.m.	Accountancy Do.	Junior and Senior Do.	First Paper Second Paper
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COMMON CENTRE: TYPEWRITING EXAMINATIONS

Day and Date (1)	Hours of Examinations (2)	Subject of Examinations (3)	Grade (4)	Sub-division of Paper (5)
Saturday 23.02.2013	9.30 a.m. to 9.40 a.m. 9.50 a.m. to 10.35 a.m. 11.20 a.m. to 11.30 a.m. 11.40 a.m. to 12.25 p.m. 1.10 p.m. to 1.20 p.m. 1.30 p.m. to 2.15 p.m. 3.00 p.m. to 3.10 p.m. 3.20 p.m. to 4.05 p.m.	Typewriting Eng. & Tam. Do. Do. Do. Do. Do. Do. Do.	Junior Do. Do. Do. Do. Do. Do. Do.	First Batch First Paper First Batch Second Paper Second Batch First Paper Second Batch Second Paper Third Batch First Paper Third Batch Second Paper Fourth Batch First Paper Fourth Batch Second Paper
Sunday 24.02.2013	9.30 a.m. to 9.40 a.m. 9.50 a.m. to 10.35 a.m. 11.35 a.m. to 11.45 a.m. 11.55 a.m. to 12.55 p.m. 1.25 p.m. to 1.35 p.m. 1.45 p.m. to 2.45 p.m. 3.15 p.m. to 3.25 p.m. 3.35 p.m. to 4.35 p.m.	Typewriting Eng. & Tam. Do. Typewriting Eng. & Tam. Do. Do. Do. Do. Do.	Junior Do. Senior Do. Do. Do. Do. Do.	Fifth Batch First Paper Fifth Batch Second Paper First Batch First Paper First Batch Second Paper Second Batch First Paper Second Batch Second Paper Third Batch First Paper Third Batch Second Paper
Sunday 24.02.2013	11.35 a.m. to 11.45 a.m. 1.25 p.m. to 1.35 p.m.	Typewriting English Typewriting Tamil	High Speed Do.	---

**CHAIRMAN
BOARD OF EXAMINATION**